



St Mary's Road Hayling Island

Hampshire PO11 9DD

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Website: www.mengham-inf.hants.sch.uk

Headteacher: Lindsay Rebbitt

Vacancy: Lunchtime Supervisory Assistant

Closing date:	17 th July 2024
Interviews:	19 th July 2024
Job Start Date:	2 nd September 2024
Contract/Hours:	Permanent - Part-time, Term time only
Salary Type:	Support Staff
Salary Details:	Grade A - £11.50 per hour
Hours of Work:	6.25 hrs per week - Mon - Fri 11.50 - 1.05pm
Location of Role:	Mengham Infant School

Job/Person Summary

We are looking for a caring, friendly, responsible and reliable Lunchtime Supervisory Assistant to join our enthusiastic school team. Our lunchtime team plays a key role in providing our children with a positive, happy and safe lunchtime.

The successful applicant will have the following skills and ideally will have experience of working with children. You will need to be reliable, caring and confident when dealing with pupils and staff, a good communicator, well organised and be able to work both independently and as a team.

Role Purpose:

- To support the school ethos
- To supervise pupils during lunchtime period
- To encourage purposeful playtimes for the children
- To organise and take part in outdoor play with the children
- To ensure productive lunchtime activities for the children
- To ensuring confidentiality at all times
- To carry out other duties relating to lunchtime as required by line managers
- To ensure the safe welfare and good conduct of the children
- To make lunchtime a happy and fun time
- To administer First Aid when needed.

We can offer:

- Training including First Aid, Health & Safety and Child Protection
- Wonderful children and school environment
- Friendly, helpful and a committed school team

If you would like an application or require any further information about this role please email the Finance Manager, Julie Moore – j.moore@mengham-inf.hants.sch.uk or telephone on: 02392462470

Safeguarding Statement "This school and Hampshire County Council are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to a Disclosure and Barring Check as well as other relevant pre-employment checks."